

Rental Packages and Agreement

Invite your guests to an unforgettable occasion in Juneau's botanical garden paradise.

Private Venue Rental ~ \$650

Available 6pm – 8pm

The base rental package includes setup and takedown of the following:

100 white garden chairs

5 garden tables, 40" in diameter, glass top

7 large garden tables, 54" diameter, glass top

2 Rectangle tables, 55" X 36", glass top

3 folding banquet tables, 72" X 36"

A \$250 rental deposit is required to reserve your date. One hour rehearsal is included in package. Setup is permitted to begin at 4:30 pm for caterers, 5:00 pm for table decorations. Guests should not arrive before 5:30 pm.

Additional hour of rental time ~ \$125

Initial here: ____

Venue with Reception - \$800

Available 6 pm – 9 pm

A venue rental with food and beverage reception provided 'pot-luck style' or by a professional caterer. Alcohol is permitted if served by a caterer providing an alcohol distribution license and certified server.

Estimated Guests: _____

Day Rental

Available daily 9am – 4:30pm

A section of the Visitor's Center is reserved and designated for your event. Table and chairs are provided based on the size of the group.

- Day Rentals are **\$18.95 per guest**
- Groups of **10** or more are an additional **\$150**
- Maximum guests allowed: **30**
- Rental time is **3** hours
- Rainforest Adventure tour is available for an additional **\$10.95 per guest**

Additional hour of rental time-\$125

Initial here: ___

Rainforest Adventure Tour

Guest Count for tour: _____

~*Reservations are required for all groups* ~*All* setup and take down of *Day Rental* space to be arranged by Glacier Gardens' staff. Please contact us for slower times of the day that will offer additional privacy in the Visitor's Center.

Event Date and Time: _____ Estimated Guests: _____

*Limitations: Parking area is limited to about 65 spaces. Carpooling is recommended. Please no confetti, little paper, rice, or plastic pieces. No animals. Children must be attended by an adult. A credit card will be held in case of damages/time overages. Please limit your own alcohol to a toast. The private rental does not include Rainforest Adventure tours.

The Garden is open until 6:00 p.m. for tours; we ask you to respect touring guests while setting up and holding your function.

Name/Signature:	Phone Number:
Email:	Event Date:
Credit Card Number:	Exp: CVC: